

**BOARD OF OCCUPATIONAL THERAPY
MINUTES**

DATE: October 25, 2018

TIME: 9:00 AM CST

LOCATION: Poplar Conference Room
665 Mainstream Drive, 1st Floor
Nashville, TN 37243

MEMBERS PRESENT: Amanda Newbern, OT, Board Chair
Alan Adriaanse, OT Board Member
Marilyn Franklin, OT, Board Member

MEMBERS ABSENT: William Daniel, Board Secretary
Anita Tisdale, OT Board Member

STAFF PRESENT: Michael Sobowale, Unit Director
Mary V. Webb, Unit Manager
Sabrina Craig-Boyd, Board Administrator
Lara Gill, Assistant General Counsel
Lori Leonard, Disciplinary Coordinator
Noranda French, Division Financial Officer

GUESTS: Elaine Eaton, TnPAP Representative

Call to Order

A roll call of Board Members was initiated. With a quorum present, Ms. Newbern called the meeting to order at 9:15 A.M. CST. Mr. Sobowale introduced the new Board Administrator Sabrina Craig-Boyd, to the Board.

Minutes

After review, Ms. Franklin made a motion, seconded by Mr. Adriaanse, to approve the minutes of the July 26, 2018 meeting as written. The motion passed.

Office of General Counsel Report

Conflict of Interest Policy

Ms. Lara Gill discussed the Conflict of Interest policy and reminded members of their obligation to share information regarding any matter in which they might have personal or financial interest in order for a decision to be made on whether a recusal is needed.

Litigation

There are no pending appeals from the board's disciplinary action at this time. There were also no civil suits against the board at this time.

Disciplinary Actions

Ms. Lara Gill presented the report of open complaints with the Office of General Counsel. As of October 1 2018, there were two (2) outstanding disciplinary complaints against two (2) respondents who are Occupational Therapist Assistants. One complaint against will be resolved by an Agreed Order at this meeting, leaving one outstanding disciplinary complaint.

Ms. Lara Gill discussed the Suicide Prevention Act training requirement and other proposed revision to the rules to be discussed later in the meeting.

Agreed Order

Sarah Fowler, OTA #1585 - Ms. Lara Gill presented an Agreed Order for Sarah J. Fowler, OTA #1585. Ms. Fowler was convicted in the Criminal Court for Knox County, Tennessee for offenses involving financial exploitation of an elderly or vulnerable adult. Ms. Fowler agreed to permanently surrender her license and also agreed to pay five (5) Type C Civil Penalties in the amount of one hundred dollars (#100.00) for each violation of the Practice Act, totaling five hundred dollars (\$500.00). After review, Ms. Franklin made a motion, seconded by Mr. Adriaanse, to accept the terms of the Agreed Order as written. The motion carried.

Investigation and Disciplinary Reports

Ms. Lori Leonard, Disciplinary Coordinator in the Office of Investigations presented the disciplinary report. There was one (1) occupational therapist on probation. There were five (5) occupational therapy assistants on probation. There was one (1) licensee on the TSAC suspension list but will later be removed.

Ms. Leonard presented the investigative report for occupational therapists. There were three (3) new complaints - one (1) for malpractice, one (1) for unlicensed practice, and one (1) for unprofessional conduct. There were six (6) closed complaints for occupational therapists, out of which two (2) were sent to the Office of General Counsel for disciplinary action. Four (4) were closed with no action. Currently there are eighty-one (81) complaints being investigated.

Ms. Leonard also presented the investigative report for occupational therapy assistants. There were ten (10) new complaints - three (3) were for falsification of records, five (5) were for unprofessional conduct, one (1) for lapsed license, and one (1) for criminal conviction. There were thirteen (13) closed cases for occupational therapy assistants. One (1) was closed for insufficient evidence to discipline, seven (7) were sent to the Office of General Counsel for disciplinary action, one (1) was closed with no action, one (1) was closed with a letter of concern, and three (3) were closed with a letter of warning.

Currently there are seven (7) open complaints that are being reviewed and/or investigated.

Financial Report

Ms. Noranda French, Division Financial Officer, presented the Board's 2018 Year-End Financial Report. As of June 30, 2018, Total Direct Expenditures for the Board closed at \$93, 446, Total Allocated expenditures for the period closed at \$58,619 for total expenditures in the amount of \$152, 066. LARS improvement for this period totaled \$23,931. Board fee revenue for the period was \$258,634 for a current year net of \$106,568. The Board had a cumulative carryover balance in the amount of \$466,395.

Applicant Interviews/Reviews

- A. Ann Reuter- Ms. Reuter applied for an OTA license by reciprocity. Her license verification from Washington State showed prior license discipline by the State of Washington Occupational Therapy Board on August 18, 2015 for illegal billing. Ms. Reuter requested a phone interview to answer questions from the Board related to this adverse licensure action. After review and interview by the Board, Mr. Adriaanse made a motion, seconded by Ms. Franklin, to approve Ms. Reuter for an unrestricted license. The motion carried.
- B. Billy De Nop- Mr. De Nop applied for an OTA license. His application revealed past misdemeanor criminal convictions. Mr. De Nop was present at the meeting to be interviewed by the Board. After review and interview by the Board, Mr. Adriaanse made a motion, seconded by Ms. Franklin, to approve Mr. De Nop for an unrestricted license in Tennessee. The motion carried.
- C. Meaghan Pappas- Ms. Pappas applied for an OT license by reciprocity. She requested a phone interview with the Board to answer questions related to a misdemeanor conviction in 2016. After review and interview by the Board, Ms. Franklin made a motion, seconded by Mr. Adriaanse, to approve Ms. Pappas for an unrestricted license. The motion carried.

Tennessee Professional Assistance Program (TnPAP)

There was no representative from TnPAP present at the meeting to give a report. Mr. Sobowale requested the Board to review the report made available that was included in board meeting materials. Ms. Newbern read the report as follows; (0) licensees being monitored, (0) referrals, (1) recently discharged.

The Board did not have any comment on the report.

Ratifications

Ms. Mitchell made a motion, seconded by Ms. Franklin, to ratify the list presented on newly licensed Occupational Therapists and Occupational Therapy Assistants, including Occupational Therapists and Occupational Therapy Assistants with modalities, license reinstatements, and closed files:

OCCUPATIONAL THERAPY RATIFICATION LIST JULY 10, 2018 THROUGH OCTOBER 24, 2018

Newly Licensed Occupational Therapist and Occupational Therapist Assistants

OT	6019	Abreut Iliana L Ms.
OT	6017	Adams Allie
OT	6067	Anderson Sarah Emilyn
OT	3362	Bourn Lou Allyn
OT	6025	Brown Lorin Kelsey
OT	6027	Broyles Aaron
OT	6031	Carmichael Allison Grace
OT	6038	Cobble Brittney Nicole
OT	5945	Coy Heather
OT	6028	Craddock Jaclyn Yvonne Mrs.
OT	5962	Crowder Noel Kristen
OT	5911	Degroff Julie A.
OT	5951	Dicicco Catherine Anne
OT	6063	Downing Lindsey Brooke
OT	6016	Driscoll Megan Michelle
OT	160	Farber Jill E
OT	6073	Garner-Houston Carol Elise
OT	6006	Gibson Penny Ann Mrs.
OT	5943	Gillis Esperanza Natividad OTR
OT	6065	Ginski Juliana Carlin
OT	6024	Green Margaret Pohlman Mrs.
OT	6049	Hanmer Emma Lee Miss
OT	6023	Harrison Amanda Grace
OT	6007	Henderson Mary Kate
OT	6014	Hildebrand Kristin Darice
OT	1244	Holland Noelle S.
OT	6047	Howe Kelley Combs
OT	6072	Jewett Jennifer Leigh
OT	6039	Jones Jasmyne Chanece
OT	6034	Kennetz Miriam Penafior Mrs.
OT	6054	Kissane Danielle
OT	5963	Lansky Sarah Glassner

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OT	5953	Masse Sarah
OT	6055	Mccarty Kathryn Maureen Ms.
OT	6009	Mcdermott Shannon
OT	6002	Mcdougall Sarah
OT	5995	Mcnatt Jessica Marie
OT	6064	Merrick Margaret Lawrence OT
OT	5933	Miller Alicia Carol Mrs
OT	6003	Murphy Meghan Clare
OT	6036	Murrill Lauren
OT	6029	Nelson Kate Michael Mrs.
OT	6048	Nowak Emily Cook MRS
OT	3747	Owens Jenny Lynn
OT	6050	Parsley Rachel
OT	6012	Penn Katherine
OT	5931	Pierce Julie F
OT	6022	Rackowski Lauren
OT	6010	Rickard Jacob Dustin
OT	6044	Roberson Deidre
OT	5992	Sajwani Saniya
OT	6026	Sanchez Hannah
OT	5984	Schroeder Lindsay Claire
OT	5940	Sentell Lindsey
OT	6011	Shirk Anna Mackenzie
OT	6068	Shoukletovich Mallory
OT	6062	Smith Abigail Reid
OT	6020	Somerville Angela Nicole
OT	6035	Stockton Daniel Aaron
OT	5997	Stowe Jacob Patrick
OT	5999	Sullivan Megan Mary
OT	6037	Sumner Erin M.
OT	6032	Surratt Macaria Renee'
OT	5991	Tansey Katelyn Gayle
OT	6033	Tate Katherine Elizabeth
OT	6000	Taylor Kyle
OT	6015	Terry Heidi Susan
OT	6021	Torrisi Neysa Anne
OT	6058	Travis Daniel
OT	6040	Wawrzyniak Melissa
OT	6030	Williams Alexandra
OT	5996	Williams Jamie Thibodeaux
OT	6070	Wishing Brianna Dr.
OT	6051	Woods Rachel Marie
OTA	3158	Allison Theresa Donyelle
OTA	3156	Anderson Takeisha Christa Ms
OTA	3161	Autman Maleka Miss

OTA	3097	Barahona Jamie Lea
OTA	3108	Barker Christina Rhea Mrs.
OTA	3155	Beaird Madison
OTA	3149	Belding Krista Ann
OTA	3151	Bennett Brenna Lee
OTA	3098	Blair Olivia Ladawn
OTA	3058	Blunt Charles Steven COTA
OTA	3134	Boles Sarah Nicole
OTA	3062	Brooks Dawn
OTA	3152	Browne Lisa Steele
OTA	3135	Brunson Whitney Sarah
OTA	3092	Bullion Kayla Beth COTA
OTA	2987	Casilag Edward Ramat
OTA	3127	Chapman Aleaha Faith
OTA	3082	Copeland Jenna Rigby
OTA	3096	Davis Lisa Michelle
OTA	2979	Demerchant Ashley Deane
OTA	3070	Dzuba Morgan Blair Mrs.
OTA	1020	Estes Kelly Dawn
OTA	1873	Fair Tammy Yvette
OTA	3167	Fazzino Christine Penterson
OTA	3111	Flanders Erin Elizabeth
OTA	3132	Flanigan Tia
OTA	3117	Gadberry Kelsey Ann
OTA	3166	Giles Jeanishra Kenyall
OTA	3102	Green Olivia Dawn
OTA	873	Gruener Susan Peitz
OTA	3079	Hamilton Bethany Gail OTA
OTA	3107	Hays Alexandra R COTA
OTA	3138	Helton Keeli Elise
OTA	3146	Hensley Brooke Elaine
OTA	3159	Hess Jessica
OTA	3126	Irwin Connor Anne
OTA	3095	Johnson Aundrea
OTA	3121	Jones Chandler COTA
OTA	3104	Kennedy Alexis Brooke Ms
OTA	3110	Kurth Alicia Ms.
OTA	3157	Leatherwood Claire Lacie
OTA	3124	Lee Graycen Nicole
OTA	3103	Mcglathlin Sara
OTA	3128	Mecklenborg Tabitha Louise
OTA	3123	Minton Emery Frazier III
OTA	3089	Morris Brooklyn Victoria
OTA	3047	Moss Helena
OTA	3114	Munroe Kaylee

OTA	3094	Murphy Katelyn Marie
OTA	3144	Netherland India Margaux Ms.
OTA	3119	Oaks Samantha Dawn
OTA	3099	Pasanen Katie
OTA	3143	Patterson Micah Michele
OTA	3137	Pearce Megan L.
OTA	3141	Pennington Rebekah June
OTA	3133	Phillips Carissa Marie Ms.
OTA	3109	Phillips Maleah Elaine
OTA	3090	Pica Sherylann Elizabeth
OTA	3131	Putnam Rhonda L Mrs
OTA	3115	Ragland Hollie Brooke
OTA	3101	Roberts Mariah Kate Mrs.
OTA	3125	Robinette Michelle G Mrs
OTA	3145	Rowe Lynette C Ms
OTA	3163	Scott Jeremy Allen
OTA	3153	Segerson Michael Sinclair
OTA	3113	Shoopman Carla
OTA	3106	Smith Abby Clark
OTA	3129	Smith Jodie Lee
OTA	3122	Sopha Shana Noel
OTA	1333	Swanson Deborah Ann
OTA	3148	Swopes Maresha
OTA	3118	Tan Emily
OTA	2986	Tate Timothy Harold
OTA	3116	Thomas Amanda Brooke
OTA	3147	Trentham Madison Roane
OTA	3139	Van Dam Stacie Michelle Mrs
OTA	3162	Van Nortwick Morgan
OTA	3100	Vanskiver Rebecca Jo
OTA	3142	Walker Paige Arran
OTA	3077	Weaver Kari
OTA	3136	Wells Kevin Dewayne
OTA	3168	Wells William Cody-Ray
OTA	2996	Whipple Lauren Sidney
OTA	3091	Wilson Emily Hope

MODALITIES

OT	5769	BUCHANAN BRADLEY
OT	6025	Brown Lorin
OT	4392	CLINE SUZANNE
OT	5465	Crain Bethany

OT	5088	HENRICHS ELIZABETH
OT	4765	LONG LAURA
OT	5722	McAdams Kelsey
OT	5583	Reeder Elizabeth
OT	6010	Rickard Jacob
OT	5631	Rodriguez Paloma
OT	6000	TAYLOR KYLE
OT	5314	Taylor Morgan
OT	6021	Torrisi Neysa
OT	853	WALLINGSFORD MELISSA
OT	5253	WANNER DIANA
OT	5707	Woods Brittney
OT	5702	Wright Ashley
OTA	2128	BRENNEISE MELINDA
OTA	2919	Brackney Mary
OTA	2278	DAVIS CHRISTOPHER
OTA	3126	Irwin Connor
OTA	2321	OVERTON PAMELA
OTA	2291	THIBERT MEGAN

REINSTATEMENTS

OT	6051	Woods Rachel Marie
OT	6123	Wright Sydney Grace
OT	3362	Bourn Lou Allyn
OT	160	Farber Jill E
OT	4867	Griffith Olivia Elizabeth
OT	1244	Holland Noelle S.
OT	1464	Lake Martha S.
OT	3709	Lewis Donnie R
OT	4631	Link Michelle Nicole
OT	3747	Owens Jenny Lynn
OT	2018	Stewart Cheryl Hall
OT	5571	Swift Yvon
OTA	2996	Whipple Lauren Sidney
OTA	1020	Estes Kelly Dawn
OTA	1873	Fair Tammy Yvette
OTA	873	Gruener Susan Peitz
OTA	1342	Hare Lisa Ann
OTA	2307	Lopez Audrey Lee

CLOSED FILES

- OT Basham Vicki
- OT Haney Shelley OTR
- OT Hubbard Jessica OTR
- OT James Shandi
- OT Shaffer Nicolette Taylor
- OT Sims Leslie
- OT Slate Kelsey
- OT Smailis Katherine
- OT Tuskey Emma
- OT Witt Jennifer
- OTA Anderson Lee Anne
- OTA Belt Natalie J
- OTA Bland Jessica Bettina
- OTA Boettcher Tracy E
- OTA Cantrell Shelby Mrs.
- OTA Davis Keytetra D
- OTA Davis Vanessa Deann
- OTA Davis-Ousley Elicia
- OTA Duffy Varina COTA
- OTA Duncan Margaret
- OTA Harville Antavious
- OTA Major Leslie Hope
- OTA Masters Michelle
- OTA Michell Anna Kathryn
- OTA Roundtree Antonise
- OTA Tinner Lashonna Denise

The motion carried.

Administrative Report

Mary Webb presented the following report from the Administrative Office as follows:

A. STATISTICAL REPORT - The Board has 2813 total active OT licensees and 1606 OTAs as of October 24, 2018.

B. Licensing activities from July 10, 2018 through October 24, 2018:

OT	OTA
New applications received – 80	New applications received – 60

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New licenses issued – 66	New licenses issued – 79
Reinstatements – 4	Reinstatements – 3
Number of paper renewals – 77	Number of paper renewals – 37
Number of renewals on line – 343	Number of renewals on line – 175
Number of licensees who retired – 8	Number of licensees who retired – 3
Failed to Renew/Expired Licensees – 35	Failed to renew/Expired Licensees –1
Modality Certifications – 18	Modality Certifications – 8

Due to a coding error when the online renewals went live on May 22, 2018, the system to calculate the percentages of online renewals are incorrect and was not available to be reported at the meeting.

Board Composition

Ms. Webb welcomed Mr. Allan M. Adriaanse to the board. Mr. Adriaanse replaced Anita Mitchell who served on the board for several years. The Board thanked Ms. Mitchell for her dedicated services to the Board during her tenure. The Board also congratulated Mr. William “Drew” Daniel on his reappointment to the Board.

Office Inquiry

There was no formal request brought to the board but Mr. Sobowale presented an office inquiry related to whether or not an individual can have a dual license as an OT and OTA in Tennessee. The subject of the enquiry is a licensed TN occupational therapist and was also an OTA in KY. Her KY license has since expired; however, she would like to apply for an OTA license in Tennessee for employment reasons at a University.

Mr. Adriaanse suggested possible conflicts in holding dual licensure due to scope of practice issues. Ms. Franklin suggested researching the pros and cons of holding dual licenses. Mr. Sobowale suggested presenting this inquiry to the board consultant for research and clarification. After discussion, the board made a decision was made to wait for a formal request from the subject of this inquiry, prior to beginning any research or further conversation on the topic.

Correspondence

There was no correspondence request to present at this meeting.

Legislation

There was no new legislation to report at this time.

Rule Making

There were no items on the agenda regarding rule making. There was discussion regarding establishing a task force to revise the board’s rules, with the aim of updating

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the rules to current practice standards. A decision was made to not move forward until more board members are present. Ms. Newbern made a motion, seconded by Mr. Adriaanse, to establish an OT task force comprising of OT board members and invited OT practitioners with special working knowledge of the profession to assess and revise current rules. Mr. The motion carried.

OT Conferences

A vote was taken regarding attendance at the AOTA Annual Conference in Louisiana, New Orleans from April 4-7, 2019. Mr. Adriaanse made a motion, seconded by Ms. Franklin, to nominate and approve any board member wishing to travel to the conference. The motion carried.

Adjournment

There being no other business to discuss, a motion was made by Ms. Franklin, seconded by Mr. Adriaanse, to adjourn the October 25, 2018 board meeting. The motion passed.

The meeting adjourned at 11:07am. CST.

These minutes were ratified by the Board at the March 21, 2019 meeting.